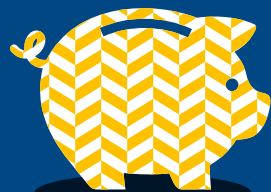


Welcome to

myreward

mybenefits, mychoice





Welcome to **myreward** mybenefits, mychoice

At Avison Young we believe that you should be able to tailor your benefits to suit your needs and lifestyle. Our benefits portal, myreward, lets you do just that – all in one easily accessible place.

It also allows you to view your Total Reward Statement - which displays your overall package, including salary, benefits and any additional cash payments you may receive.

With myreward you're able to:

- See all of the benefits you receive, and their value, in one place
- Manage your pension contributions using the online pension calculator and forecaster
- Access your payslips online
- Make changes to your benefit selections during annual enrolment or a Life Event
- Find out more about each benefit, the providers and how the policies/services work
- View your personal details and amend your dependants' information

Here's a quick overview of the range benefits on offer at Avison Young.

Annual Holiday (Buy and Sell)

The option to buy or sell holiday.

Doctor@Hand

With Doctor@Hand you can speak to a GP whenever you want, wherever you are: 24/7, by video or by phone, from anywhere in the world

Tech Scheme

Purchase the latest computing equipment and spread the cost over twelve months.

Critical Illness Cover

A tax free, one-off lump sum in the event of being diagnosed with a specified critical illness or condition.

Cycle to Work

Save money on a new bike you use to travel to work.

Dental Insurance

Claim back on the cost of dental treatment with the option to add cover for your partner.

GymFlex

Be active for less with discounted gym membership.

Health Screening

Review your current state of health and get advice on maintaining and improving your way of life.

Income Protection

Protect your monthly income if you're unable to work due to an accident or sickness.

Life Assurance

Family members (or other beneficiaries) receive a lump sum in the unfortunate event of your death whilst employed by the Company.

Payroll Giving

Donate part of your salary to a registered charity.

Private Medical Insurance

Access to quick diagnosis and fast treatment when you are ill, with the option to add cover for your family.

Taste Card

Access to great deals at over 6,500 restaurants nationwide plus discounted cinema tickets, days out and hotels.

Travel Insurance

Competitively priced, comprehensive Worldwide or European cover, with the option to include winter sports or your family.

Wills at Work

Access to a bespoke will writing service.



You can access myreward from work, at home or on your smartphone.
Choosing your benefits is quick and easy, just follow the six simple steps below.

1

You can access **myreward** via LiveTalk by clicking on the '**Apps**' panel and selecting '**myreward**' – there's no need for a username or password.

If you're at home on a non Avison Young device visit **www.gva.co.uk/apps**. Login with your email address and network password – click on '**myreward**'.

2

Take a look at your Total Reward Statement, a handy overview of both your base salary and the benefits you currently receive.

3

Check that your personal details are up-to-date and correct by hovering over your name at the top of the page and choosing 'Your Profile and Dependants'.

4

Click 'Select Benefits' to begin making your selections. You'll be able to see the effect your decisions have on take-home pay before you commit.

5

Complete any outstanding tasks to finalise the selection process. You need to ensure these are all completed in order for your benefits to take effect.

6

Click 'Commit My Selections' to confirm your benefit choices. That's it! Your benefit selections have been made.



Contact

myreward contains lots of information about the range of benefits we offer - including frequently asked questions and short informative videos, but if you can't find what you're looking for, we are on hand to help.

Simply call **0121 609 8444** or email **myreward@avisonyoung.com** and we'll be able to assist with your queries and point you in the right direction.

